

**PAPILLION CREEK  
WATERSHED PARTNERSHIP**



**MEETING MINUTES**

**Joint Policy and Technical Workgroup Meeting  
Tuesday, May 24, 2005 @ 8:30 AM to 10:00 AM  
Natural Resources Center, 8901 S. 154th Street, Omaha, NE 68138**

Attendants

The following were in attendance: Terry Atkins (LRA), Verlon Barnes (NRCS), Marty Grate (Omaha), Randy Kaster (HWS), Pat O'Brien (NDEQ), Dave Rus (USGS), Joe Soucie (LaVista), John Stansbury (UNO), Paul Woodward (P-MRNRD), Matt Wray (USACE), Ron Abdouch (Neighborhood Center), John Bachman (Pansing Hogan Ernst & Bachman), Marilyn Watson (Seldin), Mike McMeekin (LRA), Paul Mullen (MAPA), Steven Oltmans (P-MRNRD), Bill Pospichal (Zorinsky Lake Watershed), Dave Sands (Nebraska Land Trust), Connie Spellman (Omaha by Design), Mark Westergard (E&A), Laurie Carrette Zook (HDR), Lyle Christensen (HDR), Ralph Lassiter (HDR), Marlin Petermann (P-MRNRD), Pat Slaven (Omaha), and Karen Klein (Omaha).

Purpose

A joint Policy and Technical Workgroup meeting was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 8:35 AM.

1. Introductions and Role Descriptions

- M. Petermann (P-MRNRD) welcomed the attendees to the first Joint Policy and Technical Workgroup meeting and also thanked them for serving on the workgroups.
- Located at each table was a Policy and Technical Workgroup Handbook for each participant with five organizational tabs including: Membership, Correspondence, Meetings, Policy Development, and Reference Materials. A copy of the PowerPoint presentation was included in the Meetings section of the handbook.
- Each attendee had the opportunity to introduce herself or himself, describe what their organization does and what they hope to contribute to the development of stormwater policies.
- A Policy and a Technical Workgroup have been created to develop stormwater policies for the communities and counties located within the Papillion Creek Watershed. There are no common members between the two workgroups, but HDR will facilitate each workgroup meeting and provide the linkage between the workgroups. Several joint meetings are scheduled throughout the process. In 2001, the Papillion Creek Watershed Partnership (PCWP) was created with a mission to address both water quality and quantity and establish regional common goals and standards. The PCWP is made up of 9 communities, 2 counties and the P-MRNRD. The villages of Kennard and Washington

and Washington County have elected not to be members of the PCWP, but an open invitation has been extended. Approximately ¼ of the drainage area of the Papillion Creek lies within Washington County.

- A timeline was presented to depict where we are at in the development of a masterplan. In August 2004, Nebraska Department of Environmental Quality (NDEQ) issued a National Pollution Discharge Elimination System (NPDES) permit for the Phase II communities within the Papillion Creek Watershed. One of the requirements of this 5-year permit was the creation of a stormwater masterplan. The development of the policies is a part of the master planning activities. It is hoped that in July 2006, all communities and counties within the boundaries of the Papillion Creek will have adopted these developed policies.

## 2. Overview of Watershed by Design Initiatives

- L. Christensen (HDR) reviewed the Watershed by Design and its Green, Clean, and Safe initiatives. A series of public meetings have been conducted in the fall and winter of 2005 and spring of 2006. Strategies presented to the public were reviewed along with an example of each strategy. Results of an unofficial survey were summarized for each meeting.

## 3. Workgroup Operations

- R. Lassiter (HDR) reviewed the operations of the workgroup. Ten Ground Rules for Effective Teams (handout) were suggested for each workgroup to follow along with tips for effective meetings (handout). HDR will create the initial meeting agenda with subsequent meeting agenda items identified at the end of each meeting. HDR will be responsible for preparing meeting minutes. Meeting materials will be provided a week prior to each meeting date.
- An Agreement Scale for decision-making was discussed. It is unlikely that unqualified support will be achieved, but it is hoped that “informed consent” will be achieved.

## 4. Handbook Review

- M. Petermann (P-MRNRD) went through the contents of the handbook. For each meeting, materials will be provided that can be added to the handbook. Located under the “Membership” tab is a listing of the Policy Workgroup, Technical Workgroup, Facilitation Group and PCWP members (handout). The confirmation letters and attachments that each participant received prior to this meeting can be added to the “Correspondence” tab. Included behind the “Reference” tab of the handbook are information compiled from the 4 previous public forums (handout) and a sample of existing stormwater policies (handout).
- Copies of the sign-in sheets (handout) were distributed.

## 5. Tentative Meeting Schedule

- M. Petermann (P-MRNRD) reviewed a series of upcoming meeting dates scheduled for the policy and technical workgroups. P. Mullen (MAPA) noted that it might be a good idea to meet again after the March 1, 2006 public meeting, to evaluate any changes to the policies based on public comment.
- The tentative meeting schedule (handout) for subsequent meetings was discussed. All meetings will begin at 8:30 AM in the Board Room of the Natural Resources Center. The following schedule was defined:

<u>Policy Workgroup</u>	<u>Technical Workgroup</u>
May 24, 2005*	May 24, 2005*
July 14, 2005	June 30, 2005
September 15, 2005	July 21, 2005
October 13, 2005*	August 18, 2005
February 16, 2006	October 13, 2005*
	November 17, 2005
	January 19, 2006**

\* Joint meeting

\*\* Tentative meeting, if necessary

## 6. Other

- L. Christensen (HDR) showed a sample one-page reporting form that could be used to communicate between the two workgroups. This form would provide a summarization of the technical review of each policy.
- Materials for distribution prior to the June 30th Technical Workgroup meeting were discussed. Materials to send on a CD include: NPDES Phase I and II stormwater 5-year permit, Stage I Report (update to the watershed hydrology and water quality modeling results for fecal coliform), Multi-Reservoir Analysis, and West Papillion Creek Floodplain Remapping Hydrology Report. Anyone having additional information that should be distributed to the other workgroup members, should provide information to L. Carrette Zook (HDR) at [laurie.carrette@hdrinc.com](mailto:laurie.carrette@hdrinc.com).
- It was also recommended to delegate a spokesperson and co-spokesperson for each workgroup prior to the next meetings.
- T. Atkins (LRA) asked if any modeling was going to be conducted to define the impact of policy decision. M. Petermann (P-MRNRD) stated that modeling was limited in the scope of work.

7. Public Forum

- The last of a series of 4 public forums will be presented on Thursday, June 16th at 7:00 PM at the Natural Resources Center. Members of the Policy and Technical Workgroups are encouraged to attend.

8. Next Meeting Dates

- The next Technical Workgroup meeting will be held on Thursday, June 30, 2005 at 8:30 AM in the Board Room of the Natural Resources Center. The next Policy Workgroup meeting will be held on Thursday, July 14, 2005 at 8:30 AM in the Board Room of the Natural Resources Center.

9. Adjourn

- The meeting adjourned at approximately 9:55 AM. An agenda, attendance list, and the handouts passed out at the meeting will be provided to those workgroup participants who were not present at the meeting.

Please contact Laurie Carrette Zook (HDR) or Paul Woodward at 444-6222 regarding any questions or comments concerning these meeting minutes.